

CALENDAR COMMITTEE MEETING MINUTES

February 1, 2019

Interactive Video Classrooms

Vernon Campus and Century City Center

Member	Vernon College Position	Present	Not Present
Dr. Lisa Crandall	Vice President of Instructional Services, Chair	X	
Shana Drury	Dean of Instructional Services, Co-Chair	X	
Sharon Dennis	Admissions and Records	X	
Jesse Dominguez	Director of Housing	X	
Michelle Downes	Administrative Assistant, Vice President of Instruction	X	
Melissa Elliott	Director of Financial Aid	X	
Greg Fowler	Division Chair Behavioral & Social Sciences, Criminal Justice Instructor	X	
Clara Garza	Counselor		X
Linda Haney	Administrative Assistant, Vice President of Instruction – Century City Center	X	
Kristin Harris	Associate Dean of Student Services		X
Mark Holcomb	Division Chair Industrial and Information Technology, Industrial Automation Instructor	X	
Bettye Hutchins	Faculty Senate Representative - History Instructor		X
Joe Johnston	Division Chair Communications, English Instructor	X	
Christie Lehman	Student Billing Accountant	X	
Chris Kirby	Faculty – Mathematics Instructor	X	
Dr. James Nordone	Vice President of Student Services/Admissions and Financial Aid	X	
Anne Patterson	Coordinator of Community and Recreational Services – Vernon	X	
Amanda Raines	Director of Admissions and Records	X	

Dr. Mary Rivard	Director of Associate Degree Nursing		X
Dr. Betha Rutledge	Faculty – Associate Degree Nursing		X
Maria Servin	Assistant Registrar	X	
Marissa Underhill	Faculty – Sociology Instructor	X	
Paula Whitman	Division Chair Mathematics and Sciences, Mathematics Instructor	X	
Jack Williams	Faculty – Drama/Speech Instructor	X	

Shana Drury called the meeting to order at 9:00am and thanked everyone for attending. Mrs. Drury had emailed calendars from the Texas Higher Education Coordinating Board mandated common calendar, the holiday calendar for 2018-2021 and the proposed calendar for 2019-2020.

After some discussion Dr. Jim Nordone made a motion to approve the proposed calendar as presented, the motion was seconded by Melissa Elliott and the motion passed unanimously. The proposed calendar will be submitted to the Vernon College Board of Trustees on February 13, 2019.

The Dr. Crandall brought some information to the committee about some staff and faculty requests to have the whole week off at Thanksgiving. This would just be for faculty, staff would still have to report Monday and Tuesday. However, to do this Vernon College would have to start classes a week earlier. Greg Fowler mentioned this would be in direct conflict with the area high school start dates. After some discussion the idea was tabled because of the conflicts.

There being no further business, Mrs. Drury adjourned the meeting at 9:19 am.